



CONNECTING GENERATIONS

Mission Statement: The Decatur County Community Foundation encourages, prudently manages and distributes charitable contributions to improve the quality of life of Decatur County residents, now and in the future.

Funding areas: The Decatur County Community Foundation supports the following areas of interest:

Civic and Community: To support and develop community activities and programs, which are designed to improve life in Decatur County.

Education: To support all levels of education.

Health and Human Services: To strengthen services to families and individuals and to support health and prevention programs.

Arts and literacy: To support art appreciation from spoken to visual to written, encourage public display of art, support art conservation, develop artistic quality and promote audience development.

Historic preservation: To promote pride in our community history through the maintenance of items of historical significance.

Safety: To protect and promote the general overall safety of the Decatur County citizens.

Youth and recreation: To support programs which encourage development of the community's youth or encourage the overall physical well being of all ages of the population.

Geographical Areas of Funding: The Decatur County Community Foundation will only make grants to projects benefiting Decatur County residents.

Decision making process: Each applicant is required to submit a Letter of Intent which is reviewed to see if it complies with general guidelines. No application will be sent without a Letter of Intent. Form letters will neither be reviewed nor acknowledged. Upon acceptance, the applicant will receive a grant application packet. A volunteer grant committee will review the completed packet. A member of that committee may contact you or request a site visit. Their recommendations are forwarded to the Decatur County Community Foundation's Board of Directors, who will make final funding decisions. The Board may choose to fund the grant as written, part of the grant or provide no funding at all. All applicants will be notified in writing regarding funding decisions.



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High priorities: When reviewing grant applications, committee members look for projects that include these characteristics:

- New and innovative projects or programs, including start-ups
- Projects which Foundation funds can be used as match, seed money or challenge grant funding from other donors
- Projects which will make a significant impact in the community
- Projects which act as a catalyst for action and community participation

While not of highest priority, projects which promote collaboration are important.

Low Priorities: Typically the Decatur County Community Foundation does not support the following:

- Individual and team travel expenses
- Individuals except in the forms of scholarships
- Multi-year or long term funding
- Fund the creation of an endowment
- Programs that fall appropriately under government funding
- Annual appeals
- Projects considered part of the school curriculum
- Attendance to conferences, seminars or other projects
- Annual campaigns
- Projects where DCCF is the sole funder
- Advertising

Not funded: The Decatur County Community Foundation will normally not fund the following:

- Political activities
- Make-up operating deficits
- Post event or after the fact situations
- On-going operating expenses
- Debt reduction
- Religious organizations for religious purposes

Funding amounts: The Decatur County Community Foundation typically makes grants of up to \$20,000. Applicants interested in applying for grants \$1,500 or under should go to dccfound.org and print an application form.



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Grant proposals: All grant applications must include:

- A completed application form
- A completed Grant History Form
- A completed budget (of the project and the organization)
- List of members of the governing board
- Most recent financial audit or year-end statement
- Current month and year-to-date financial statements
- Copy of 501(c)(3) tax determination letter
- Nine copies of the grant applications

Not including any of these materials could cause the application to be removed from consideration.

Special Instructions:

- First time applicants are encouraged to contact the Foundation prior to submitting the letter of intent.
- Do not include any letters of support
- The Foundation will not make copies of supplemental material and will not guarantee committee members will see the information
- Do not put application in binders or folders
- The Decatur County Community Foundation will only fund one request per 12 month period
- All applications must be presented in legible writing or typed. No personal presentations will occur

Grant Obligations: All recipients are required to complete the following:

- Comply with the grant agreement
- Publicly acknowledge the Foundation's contribution
- Timely completion of the final grant evaluation report
- Return any unused grant money
- Any conditions mutually agreed upon

All of the above guidelines must be completed before the applicant can request further funding.

Grant deadlines:

The Decatur County Community Foundation has three grant cycles. The Letter of intent is due to the Foundation office on or before 4:00 pm on: February 15th, May 16th, and September 15. Application deadlines will be included with the grant application packets.



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C*ontact information: All first time grant applicants or anyone with questions are encouraged to contact the Decatur County Community Foundation.*

Decatur County Community Foundation
101 East Main Street, Suite 1
Greensburg, IN 47240
812-662-6364(phone)
812-662-8704(fax)
contact@dccfound.org

*These requirements are for the Foundation's unrestricted funds, from which competitive grants are awarded. Please contact us for information on other funds held by the Foundation.