

Sustainability Grants Policies and Procedures

Sustainability Grants are given to projects and organizations that provide ongoing charitable relief, youth and family enrichment, community development/civic engagement, cultural life, education or health and recreation to the Decatur county community. The aim of these grants is to give groups better ability for long term planning and goal setting and to ensure their ability to continue benefiting our community.

Sustainability Grant Parameters

- The organization or project to receive sustaining funds should have a track record of at least three years of successful operation. Start-up projects should apply for small or large project grants if they desire funding from the DCCF.
- The organization has goals that help the less fortunate or provide youth and family enrichment, community development/civic engagement, cultural life, education or health and recreation to the Decatur county community.
- The organization or its sponsoring organization has a 501 (c) 3 designation from the IRS.

Sustainability Grant Benefits

- The DCCF will provide a specified annual grant for a period of three years without the need for an organization to reapply each year.
- The maximum annual grant will be \$1,500, or \$4,500 over the three year granting cycle.

Sustainability Grant Procedures

- Organizations who want to be considered for a sustainability grant need to apply by November 30 of the year prior to when the grant is to begin. Grant recipients will be selected by the executive committee of the DCCF board.
- Final approval of sustainability grants will be made by the entire DCCF Board at its February meeting. The number of sustainability grants given each year by the foundation will depend on the foundation's annual grant allocation budget. The annual grant allotment will be paid in February after Foundation board approval.
- Grant recipients are required to fill out an annual report to the foundation regarding the use of the foundation funds. Failure to provide this information by November 30 of the granting year may cause next year funding to be delayed or cancelled.
- Any material change to the grant recipient's operation should be reported to the Foundation at once.
- At the end of the three year grant cycle, the organization may apply for another sustaining grant under the foundation policies that are in effect at that time. Prior receipt of a grant is not an indication of the success of a future grant application, so organizations should take care to build their own fund raising plan for future needs.

9/4/2014

Approved By: _____

Date: _____

Decatur County Community Foundation

Sustainability Grant Application

Organization/Group _____ Tax EIN Number _____

Address _____

Phone # _____

Contact Person _____ Email Address _____

Signature of Executive Leader: _____ Date: _____

This organization is a 501(c)3: Yes (Please attach Determination Letter)

No (Attach signed statement from the organization who will act as your fiscal agent)

Your Project will enhance the following in Decatur County: Youth and Family Enrichment Cultural Life

Community Development/ civic engagement Education Health and Recreation Charitable Relief

Project Time line (include annual start and end date): _____

Briefly summarize your project's history and how it meets one of the above categories and criteria:

Please list the objectives of your project:

Please describe how you measure the success of your project:

Who benefits from this project (include numbers and descriptions):

Please describe other funding sources for this project and include a projected annual budget outlining expected revenue and expense. You may attach a separate sheet if necessary.

We are applying for funding from the foundation for three years at the rate of \$_____ per year, or a total of \$_____ over the three year period. We understand that we will need to file an annual report with the foundation by November 30 of each the years the grant is paid using the foundation's sustainability grant annual report form.

For DCCF office use only:

Date received: _____ Grant Number: _____ Board Action: _____

Terms or Conditions of the grant: _____

Years to Pay Grant: _____ Annual Report received: _____

Approved by: _____ Date: _____

Form Approved date